

**Bank Note Paper Mill India Private Limited, Mysore**

Invites sealed quotations for Sale of Empty Bobbins at BNPM, Mysore for reuse purpose. The Tender document is hosted on Company's website <http://www.bnpmindia.com>. The tender may be purchased from the Office of Managing Director, Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tender may also be downloaded from the above referred website.

The cost of tender document is Nil.

For any query, you may contact at Tel 0821-2401 111, Fax 0821-2581 154

**BANK NOTE PAPER MILL INDIA PRIVATE LIMITED**

**Administrative office building,  
Entry Gate.1, Paper mill compound,  
Note Mudran Nagar , Mysuru-570 003**

**TENDER NO. BNPM/LTE/EB/ 014/2020-21 Dated 28.04.2020**

**TENDER FOR SALE OF EMPTY BOBBINS FOR REUSE PURPOSE**

<b>Last date for submission of Tender:</b>	<b>14:00 Hours on 19.05.2020</b>
<b>Opening of Technical Bids:</b>	<b>15:00 Hours on 19.05.2020</b>

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**I. NOTICE INVITING TENDER**

Bank Note Paper Mill India Private Limited (BNPM) is a joint venture company between Bharatiya Reserve Bank Note Mudran Private Limited (A wholly owned subsidiary of Reserve Bank of India) and Security Printing and Minting Corporation of India Limited (100% owned by Government of India), incorporated for setting up & manufacturing of bank note papers at Mysore.

1. Sealed bids are invited by BNPM from eligible & financially sound bidders for Sale of Empty Bobbins at BNPM, Mysore – 570003 for reuse.

2. **Cost of Tender Form:** The cost of tender is Nil.

3. **Eligibility Criteria:** The prospective bidders should submit the documents as mentioned below.

- a) Proof of registration i.e., valid GST and PAN.
- b) Interest free EMD of Rs 78,000/- (Rupees Seventy Eight Thousand only). The EMD shall be paid by Demand Draft in favour of **Bank Note Paper Mill India Private Limited** payable at **Mysore**. The tender without EMD shall be liable for rejection.
- c) If the bidder opts for EMD waiver, then copy of valid NSIC/UAM/any other doc as applicable is to be submitted.
- d) The bidder should be manufacturer of Security Thread.

Atleast One No of Order / contract / agreement copy (unpriced) carried out during last 5 financial years ending on 31.03.2019 should be submitted to substantiate the above criteria.

- e) Certificate of Incorporation, MOA, AOA are to be submitted for Limited Companies.

Partnership Deed is to be submitted for Partnership firms.

All the documents should be duly signed by the authorized person of the bidder. Power of attorney in Rs. 200 Stamp Paper should be submitted for the signing authority from the competent authority of the company.

4. Tender should be addressed to The Deputy General Manager, Bank Note Paper Mill India Private Limited and should be submitted on or before **14:00 Hours on 19.05.2020** in sealed covers at the office of Bank Note Paper Mill India Private Limited, Administrative office Building, Entry Gate-1, Paper Mill Compound, Note Mudran Nagar, Mysuru - 570 003. Tenders in person may be handed over to DGM. The bid shall be opened at **15:00 Hours on 19.05.2020** at the above mentioned address.
4. Tenders should be submitted in duplicate marked as original and duplicate in a sealed cover, to the offices of the BNPM, super subscribed “**Tender for Sale of Empty Bobbins for Reuse Purpose**”. The tender shall be submitted as follows

**a) Envelope -1 (To be written as Techno Commercial Bid ) shall contain the following**

- I. **EMD: Rs. 78,000/- in the form of DD.**
- II. Quantity of Empty Bobbins, required by the party annually is to be mentioned. (Ref Sec – III)
- III. Technical Deviations, if any.
- IV. Documentary proof in support for eligibility criteria.
- V. Copy of the blank tender document without any reference to price duly signed on all pages.
- VI. Section III is to be filled up & submitted

**b) Envelope -2 (To be written as Price Bid ) shall contain the following**

Price Bid as per format enclosed with Tender document.

Both the envelopes shall be put in one envelope and super subscribed **“Tender for Sale of Empty Bobbins for Reuse”**.

6. Tenders not properly filled, mutilated with incorrect calculations or generally not complying with the conditions may be rejected.
7. Tenderers should quote their prices and rates both in figures and in words. No blank spaces shall be left. All erasures and corrections made while filling up the tender shall be initiated by the tenderer.
8. The tender shall remain open for acceptance for a period of 120 days from the date of opening of the tender.

9. **EVALUATION CRITERIA:**

The Unit Rates quoted in item wise/schedule wise price shall be considered for evaluation & item wise / schedule wise H1 price will be considered. If unsuccessful bidders agree to match the H1 price, then same may be considered under sole discretion of BNPM. Quantity to be provided to successful bidder/ other bidders who will match the H1 price will be on sole discretion of BNPM.

BNPM reserves the right to reject any offer including the H-1 if the same is not conforming to its norms. The decision of BNPM in this regard will be final.

10. The acceptance of the tender will rest with the Owner, who does not bind himself to accept the highest tender and reserves to himself the authority to reject any or all of the tenders received without assigning any reason thereof.
11. The owner also reserves the right to allot the order partly or wholly to single or different Tenderer.

12. **Discrepancy in Prices:**
  - i) If, there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail.
  - ii) If, as per the judgment of BNPM, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered/speed post. If the tenderer does not agree to the observation of BNPM, the tender is liable to be ignored.
13. **Order Value:** Bidder to mention the annual quantity of the empty bobbins that may be lifted by the party. Accordingly against H1 Rate (item wise/ schedule wise) total order value will be determined. However final quantity of empty Bobbins and thereby order value will be decided under sole discretion of BNPM.
14. **Earnest Money Deposit (EMD):** Interest free EMD of Rs 78,000/- (Rupees Seventy Eight Thousand only). The EMD shall be paid by Demand Draft in favour of **Bank Note Paper Mill India Private Limited** payable at **Mysore**. The tender without EMD shall be liable for rejection.  
Submission of EMD is exempted for Micro and small enterprises (MSEs) as per the Public Procurement Policy for MSEs Order, 2012. MSEs should be registered and also will continue to remain registered during the tender validity period with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or Directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum or Any other body specified by Ministry of MSME.
15. **Refund of EMD:** EMD of Unsuccessful bidders will be returned to them without any interest, after expiry of the tender validity period, but not later than thirty days after conclusion of the resultant contract. EMD of successful Bidder will be released on submission of BG against Security Deposit. The value of Security Deposit will be 10% of the contract/order value. EMD shall be interest free.
16. **Security Deposit (SD):** Within 10 days of receipt of order, SD of 10% of the total order value has to be submitted by the successful bidder, SD will be valid upto 60 days after the contract period. If the successful bidder fails to resume/complete the work within stipulated time, SD of such bidder shall be forfeited. SD shall be interest free.
17. **Terms of Sale:** Successful Bidder has to submit advance amount which is equivalent to the value of the empty bobbins to be lifted preferably 3 days before lifting the material. The advance payment should be made vide electronic transfer/Deposit to the Bank Account of Bank Note Paper Mill India Pvt Ltd.  
Successful Bidder shall be allowed to lift the material only if the advance amount is equivalent to the scrap to be lifted.
18. **Site Visit/ Inspection:** To assess the state/ conditions of scrap & empty bobbins to determine the price to be quoted, the Bidder may visit the project site on or before 08.05.2020 and to get acquainted with the conditions at the site.

19. **General Terms & Conditions : Tenders for Sale of Empty Bobbins:**

The tender is for Sale of Empty Bobbins. Details of items for sale including Description, Lot Size would be given in the "List of Sale of Items ".

- a. "As Is; Where Is" Basis of This Sale:
- b. This sale of Empty Bobbins is strictly on "As Is; Where Is" basis. Tenderer must satisfy himself on all matters with regard to quality, quantity; nature of stores etc., before tendering as no complaint or representation of any kind shall be entertained after the sale contract is concluded.
- c. The description of lot in the particulars of sale has been given for the purpose of identification thereof only and the use of such description shall not constitute the sale thereof to be sale by description and no sale shall be invalid by reason of any defect or deviation or variation in any lot or on account of any lot not being exactly described and the purchaser shall not be entitled to claim any damage or compensation whatsoever on account of such fault, error in description, weight or the like.
- d. All quantities of Empty Bobbins whether by weight or measurement mentioned in the Tender notice are only approximate and should the quantity , on actual weight or measurement basis as the case may be and whenever delivered on such basis, works out less than the advertised and /or projected quantity, the BNPM shall not under any circumstances be liable to make good any such deficiency
- e. BNPM reserves right to increase or decrease the quantity of any item or items or terminate the contract at any stage by giving one week's notice. No claim whatsoever shall lie against the BNPM on account of such termination of the contract or variation in the quantity.
- f. BNPM shall have the right to remove certain items which it feels were not intended for sale but were inadvertently made a part of the scrap material or of the lot offered for sale lying at the premises or were joined or attached to the material offered for sale.
- g. Tenderers desirous of purchasing and participating in the tender may visit the site before submitting the offer, after taking due permission from the concerned Stock Holders. The Tenderers submitting the offers shall be deemed to have visited the site and acquainted themselves thoroughly with materials intended for sale in all respect.
- h. Any person giving offer shall be deemed to have made himself fully conversant with the Terms and Conditions of the Tender Sale, as well as the location and condition of the materials being sold and shall be deemed to have agreed to all the stated terms and conditions herein under.

20. **Disposal Tenders for Security and Sensitive Machinery and Items:**

**a. Non-Misuse Declaration:** The bidder is required to give an undertaking that he or his employees or legal heirs will ensure that such items purchased from BNPM, will be utilized only for scrap recovery and will not be misused for any other purpose. He will also ensure that this undertaking is honored and it got underwritten from further down the line scrap processors/ re-purchasers, if any. In case his firm changes hands, it will be his responsibility to ensure that the new owners honor and underwrite this undertaking.

**21. Procedure for Sale of Empty Bobbins:**

On finalization of tender, a sale order will be issued to successful bidder by BNPM for the existing available quantity, which has to be lifted within 45 days from the date of issue of sale order.

The contractor shall make advance payment as mentioned above for the material to be lifted. Bidder shall arrange vehicle, if any, Tools & tackles /materials required & labour for collection from various places in the site, loading, transportation at his own cost. The safety of the labour will be the responsibility of the bidder. The operation is to be completed within the specified office hours i.e. between 1000 hrs and 1600 hrs. No work shall be permitted on Sundays or on closed holidays.

Bidder shall not be allowed to pick and choose the materials. Empty bobbins are to be lifted as per the instruction of BNPM only. These materials should not be sold to the employees of BNPM. Undertaking in this regard has to be provided.

- 22. Tender Evaluation and award of work:** Tenders will be evaluated as per the terms and based on responsiveness taking into account all relevant factors. While the H-1 will generally be the criteria, BNPM reserves the right to reject any offer including the H-1 if the same is not conforming to its norms. The decision of BNPM in this regard will be final.

**23. Compliance of security Norms:**

BNPM is a security organization located in the premises of BRBNMPL and the Govt. of Karnataka declares the premises as Prohibited Area. Hence the contractor has to abide by the security rules of the Company. The contractor has to ensure the character and antecedent of the persons deployed. The contractor must be in a position to produce such documents whenever he is asked to do so. Details shall be furnished as per format when called for. The contractor has to issue printed photo identity card to its workers duly authenticated by the designated security officer of the Company. Contractor should apply for Gate Pass for labours, welding permission and material entry pass etc. as per approved format only, well in advance to avoid any delay in issue of Gate passes.

All the above terms and conditions have been read, understood and accepted by me.

\_\_\_\_\_  
Authorised Signatory

Name of the Person Signing the Tender \_\_\_\_\_

Designation \_\_\_\_\_

Seal with address \_\_\_\_\_

Address of local office \_\_\_\_\_

**Section: II**

**LIST OF ITEMS**

<b>S.NO</b>	<b>DESCRIPTION</b>	<b>UOM</b>	<b>Annual Requirement of the party is to be mentioned</b>
1	EMPTY BOBBINS (HKV 200)	Nos	
2	EMPTY BOBBINS (HKV 250)	Nos	

**Place of Sale:**

Bank Note Paper Mill India Private Limited

Note Mudran Nagar

Mysore 570 003

**FORMAT TO BE FILLED UP & ENCLOSED IN ENVELOPE 1 Section III.****TENDER NO. BNPM/LTE/EB/ 014/2020-21 Dated 28.04.2020**

<b>SR NO</b>	<b>DOCUMENT</b>	<b>DETAIL</b>	<b>DOC SUBMISSION/ COMPLIANCE</b>
1	BANK NAME : ACCOUNT NO: BRANCH: IFSC:		
2	NSIC/UAM/ ANY OTHER DOC IF MSME		SUBMITTED/ NOT SUBMITTED
i	NSIC/UAM / ANY OTHER DOC NO AS APPLICABLE		
3	DEVIATION AGAINST TENDER IF ANY		YES/NO
4	GST REGISTRATION CERTIFICATE		SUBMITTED/ NOT SUBMITTED
i	GST NO		
4	PAN REGISTRATION CERTIFICATE		SUBMITTED/ NOT SUBMITTED
i	PAN NO		
5	BLANK TENDER DOC WITHOUT ANY REFERNCE TO PRICE DULY SIGNED ON EACH PAGE		SUBMITTED/ NOT SUBMITTED
6	DECLARATION IN LETTER HEAD THAT THE FIRM IS MANUFACTURERE & WILL REUSE THE EMPTY BOBBINS AS PER THE RULES PRESCRIBED IN PLASTIC MANAGEMENT RULES 2016.		SUBMITTED/ NOT SUBMITTED
i	UNPRICED ORDER COPY AS PER ELIGIBILITY CRITERIA		
7	IN CASE OF A SALE INVOLVING INTERSTATE MOVEMENT OF		SUBMITTED/ NOT SUBMITTED

	<p>GOODS, THE BIDDER SHALL SUBMIT AN NOC FROM THE CONCERNED AUTHORITY. IF INTERSTATE MOVEMENT OF GOODS IS NOT REQUIRED THEN BIDDER SHALL SUBMIT A DECLARATION IN COMPANY LETTER HEAD STATING THE SAME.</p>		
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\_\_\_\_\_  
 Authorised Signatory

Name of the Person Signing the Tender \_\_\_\_\_

Designation \_\_\_\_\_

Seal with address \_\_\_\_\_

Address of local office \_\_\_\_\_

**Section IV**

**TENDER NO. BNPM/LTE/EB/ 014/2020-21 Dated 28.04.2020**

**SCHEDULE OF PRICE**

S.No	Item Description	UOM (a)	HSN Code	Unit Price (Rs) (c)	GST (Rs.) (d)	Total Unit Rate (e=c+d)
1	EMPTY BOBBINS (HKV 200)	Nos				
2	EMPTY BOBBINS (HKV 250)	Nos				

**Note:** We confirm that the quoted price is inclusive of all GST, freight, handling, loading, unloading and other charges etc and other activities required to complete the sale procedure and tender once accepted, the price quoted shall be valid for a period of one year from the date of finalization of tender and intimation thereof.

We confirm to abide by all the terms and conditions mentioned in the tender.

I/We confirm that I/We have read all the terms and conditions of the tender document and signed and stamped on each page of the document.

\_\_\_\_\_  
Authorized Signatory

Name of the Person Signing the Tender

Designation

Seal with address

Place :

Date :